

## SALWAN PUBLIC SCHOOL, TRANS DELHI SIGNATURE CITY

15<sup>th</sup> October 2020

SPS/TDSC/2020-21

Dear Parent,

It's a great pleasure to connect with you again. A lot has changed over the last six months. Now, we stand on the verge of a new normal where the lockdown has gradually been lifted. It is our responsibility to be self-reliant, maintain community health and education of our children.

As per the guidelines issued by DIOS, Ghaziabad students of the Classes IX to XII have been allowed to visit the school for taking guidance from their teachers for remediation. Since we are beginning our classes in phases, students of Classes X and XII will be called in the first phase w.e.f. 19<sup>th</sup> October, 2020.

In the wake of the school opening on Monday 19<sup>th</sup> October, 2020, the school is taking following precautionary measures in order to prevent the spread of the coronavirus among their students, staff, and communities.

1. Entrance has mandatory hand hygiene (four wash basins with soap). Separate gates will be used to maintain social distancing.
2. The facility of checking temperature (Thermal Screening) is available at gate. In case any student, teacher or other staff member is running temperature, he/she shall not be permitted to attend school under any circumstances. Biometric attendance is completely disabled for the prevention.
3. The use of mask is compulsory for every member of the school inside the School premises. "Proper" positioning of mask on the face is ensured.
4. There is a provision of alcoholic hand sanitizer at the entrance of school building.
5. Prior to resumption of activities, all work areas intended for teaching/demonstrations etc., including laboratories, other common utility areas are regularly sanitized with 1% sodium hypochlorite solution, with particular attention to frequently touched surfaces.
6. Housekeeping employee have been trained about norms for waste management & it's disposal.
7. Safe distance of minimum 2 m is maintained with everyone. No stranger is permitted in school premises.
8. Not more than 15 students will be allowed to sit in a class room. Spacious Multipurpose Hall will be used if number of students is more.
9. Full-time trained health care attendant and counsellor will take care of physical and mental health of the students.
10. No food or open drink containers are permitted. Sharing of food and water is not permitted.
11. Any shared equipment/sitting place within the lab/sitting is thoroughly sanitized after use (an alcohol solution can be used) to avoid interpersonal contamination. It is imperative that hands be washed before and after any instrument usage.
12. Students will be allotted their individual seats, duly displayed in seating plan. Changing of seats is not permitted.
13. Any vendors, security personnel are not allowed to enter the building/lab without mask. They are not allowed to enter without sanitizing their hands and a pair of gloves. All members maintain safe distance of 6 feet from them.



## SEATING PLAN

- As suggested by the Ministry of Health, there must be at least 6 feet distance between students in the revised seating plan. It is advisable to mark the seating that students should occupy.
- We have already decided that on reopening of the schools, not more than 15 students will be allowed to sit in a classroom. If more number is to be accommodated, we have multipurpose hall for the same.
- Seating will be arranged keeping in view physical/social distancing of 6 feet and one child one bench norm' will be considered. Similarly, physical/social distancing shall also be maintained in the staff rooms, office area, and other places of public interaction.
- Outdoor spaces (in case of pleasant weather) will be utilized for conducting classes, keeping in view the safety and security of the children and physical distance protocols
- Seats will be designated with adequate distance for teachers in the staff room and other available rooms/halls.

## SAFETY NORMS FOR STUDENTS IN SCHOOL

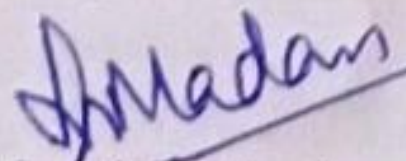
- The students will arrive at school wearing a face cover/mask and continue wearing it all through, especially when in class, or doing any activity in groups, working in the laboratories or reading in the libraries.
- Simple health screening of students and staff may be carried out daily, and updates will be maintained.
- Every child needs to learn how to cough or sneeze into a tissue or elbow and avoid touching face, eyes, mouth, and nose. Children will be trained for the same.
- Availability of necessary equipment like gloves, face cover/ masks, hand washing soaps for sanitation staff/workers.
- Task force of teachers will on rotation basis to monitor observing of physical /social distancing norms at different places and also students' behaviour like frequently touching own face or handshake with other students, etc.

### Kindly Note:

- ☞ Kindly fill the consent form & indemnity bond attached here with and submit the same to the class teacher before attending the school.
- ☞ There is a self-declaration form available at your QS Net- Parent Login-
  1. Download the QSNet Parent App from Google Store.
  2. Login in the App, School URL is: <https://quickschool.niitnguru.com/spssignaturecity>. Nickname: name of the child.
  3. Login/Username is the Admission no. preceded by 'P' eg. p12345, Password is welcome1
  4. Open dashboard from the icon at the left of the screen and fill self-declaration form.
- ☞ You are requested to fill the form on daily basis before sending your ward to school.

I would like conclude that we hope for better times, as we keep playing our part. History is testimony to the undying spirit of humanity. Together, we will battle the pandemic to emerge stronger, more resilient and our children will be ready for a better tomorrow. School fraternity seeks full cooperation of our worthy parents, as you have been doing in the past.

Regards,

  
Sunita Madan

Principal



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**CONSENT FORM**

Name of Ward: \_\_\_\_\_ Class of Ward: \_\_\_\_\_

Roll Number: \_\_\_\_\_ Fathers Name: \_\_\_\_\_

Mothers Name: \_\_\_\_\_ Address & Phone no.: \_\_\_\_\_

I,....., Father/Mother/Guardian of.....studying in Class..... give my CONSENT for my ward to attend the physical classes to be held on Campus. I will ensure all safety measures at home and send ward only if he / she is healthy and fit. I indemnify that the school will not be held responsible for any consequences later in current scenario of COVID-19 as school is strictly following all directives of Standard Operating Procedures regarding hygiene, social distancing and thermal checking etc.

I agree to abide by any and all rules and regulations promulgated by Salwan Public School, Trans Delhi Signature City concerning COVID-19 or related issues as amended from time to time on the website or sent out via email or sms.

Father's Signature: \_\_\_\_\_ Name: \_\_\_\_\_

Mother's Signature: \_\_\_\_\_ Name: \_\_\_\_\_